

SC Humanities
Final Financial Report

SC Humanities Grant # _____ Grant Period _____ to _____

Project Title: _____

Project Director: _____

Sponsor: _____

2 copies of this report must be filed within ninety days of the end of the grant period.
Send to: **SC Humanities, PO Box 5287, Columbia SC 29250.** Please call 803-771-2477 with questions.

ITEMIZED COSTS	GRANT FUNDS		COST-SHARE	
	Budgeted	Expended	In-kind	Cash
PERSONNEL				
Salaries, wages, fees				
Fringe Benefits				
Honoraria				
Volunteer Services (cost-share only)				
TRAVEL/PER DIEM				
Transportation				
Meals and Lodging				
POSTAGE/TELEPHONE				
SUPPLIES				
OFFICE, MEETING, EXHIBIT SPACE				
EQUIPMENT RENTAL				
PROMOTION (printing, duplication, etc.)				
PROGRAM MATERIALS (printing, media, exhibit costs)				
INDIRECT COSTS (cost-share only)				
ADDITIONAL COSTS				
TOTALS				

If grant funds donated to this project were matched with NEH Treasury funds, report below the expenditure of both funds. Use permitted budget categories for NEW funds; refer to budget proposed when G&M award was requested.

Final Report: Gift and Matching Funds

ITEMIZED COSTS	GIFT FUNDS	NEH FUNDS
TOTALS		

Final Summary

OUTRIGHT GRANT	
Award:	\$
Received:	
Expended:	
Due sponsor:	
Interest to be returned:	
Unexpended grant funds:	
Total refund enclosed:	
COST-SHARE	
In-kind:	\$
Cash:	
Total:	

Interest earned on grant funds must be returned along with unexpended funds; check for total should be written to SC Humanities and must accompany this report. Only interest exceeding \$250/year needs to be reported and returned.

I hereby certify that the amounts presented above are true and correct and are in accordance with the terms of the SC Humanities Grant Awards Letter, Grant Agreement, and any other terms or conditions that may have been subsequently agreed upon.

Signature of Project Director

Signature of Fiscal Agent

Name of Project Director (print or type)

Name of Fiscal Agent (print or type)

Date

Date

Financial records (checks, invoices, statements, receipts, and affidavits for services of volunteers where used for cost-share) must be maintained by the sponsoring organization for at least three years in the event that records are required for a federal audit. Please do not send affidavits to SC Humanities.